

PLUMSTEAD CHRISTIAN SCHOOL
Peace Valley Campus

Request for approved absence from school for one or more days.

This form should be used to request an absence for your child. If more than one child will be absent from school, please indicate the name/s of all children.

Name of student _____ Grade _____

Name of student _____ Grade _____

Name of student _____ Grade _____

Name of student _____ Grade _____

Dates of absence: From _____ to _____

Reason for absence (check only one)

_____ Death of a family member

_____ Family travel (vacation)
(Unapproved absence - please see
attached note concerning grade
reductions)

_____ Necessary interview/appointment
that cannot be arranged outside
school hours (describe below)

_____ Educational tour or trip where
there is a clear educational value
rather than a vacation
(describe below)

Signature of Parent

Date

Principal's Comments _____

Signature of Principal

Date

* The principal may approve non-medical absences. Factors that will be considered in approval or disapproval of requests include: attendance record, academic record and work habits of the student, previous non-medical absences (including both the year and previous year), and the reason for the non-medical absence request.